



**Palo Alto Impact Center**  
**Intern Opportunity: Promo Reel Submission Lead**  
**Location: home-based**

The Palo Alto Impact Center provides professional development for social impact investors, entrepreneurs, and corporate professionals. Our mission is enabling the launch of new social impact organizations that improve the lives of individuals in the Bay Area and globally. We achieve this by growing and connecting the ecosystem of social impact professionals, creating high-impact professional development, and providing access to capital.

---

**Are you passionate about accelerating Social Impact?**  
**Join us as an Intern!**

The [Reel Impact Film Festival](#) (RIFF) in Nov 2017 is a big undertaking and is already underway. April - September is crunchtime to curate video submissions and reach out to filmmakers, companies and organizations.

Your time commitment can vary from *five to fifteen hours* per week, the work can be done from your home. Two conference calls a week.

*Academic credit* may be available upon school approval.

**Job Title: *Promo Reel Submission Lead***

The Intern/Volunteer working in this position will be overseeing the sizzle reel submission process. You will play the key role in coordinating the submission process and communicating with the social entrepreneurs, film makers and company representatives who submit their sizzle reels.

**Key Responsibilities:**

- Promo reel curating lead
- Coordinating the submission process of the promo reels with social entrepreneurs, film makers and company representatives
- Communicating with judges and facilitating the sizzle reel judging process
- Ensuring sound and video quality of the uploaded sizzle reels

**Qualifications:**

- Passionate about Social Impact
- A highly organized tech rockstar

**Compensation:** Unpaid internship or volunteer basis.

**Next Steps**

For interns/volunteers that would like to get involved, please contact Angie Mertens, Head of Programming, at [angie@paloaltoimpactcenter.com](mailto:angie@paloaltoimpactcenter.com)